

## **Onibury Village Hall Committee Meeting**

Monday 13 January 2025

7pm

**IN THE PUB**

### **Minutes**

#### **1. Welcome from chair**

- Jan welcomed everyone to the meeting

#### **2. Attendance**

- Janet (Jan) Giles – Chair
- Lisa Owen – Treasurer
- Sara Pearce – Secretary
- Maxine Rounds
- Nastasha Miles
- Mark Bollom
- Andy Bevan

#### **3. Apologies**

- Paul/ Harv Holmes
- Caroline Bywater
- Lydia Jones

#### **4. Approval of minutes**

- Approved

#### **5. Treasurer's report**

- As of meeting date:
  - Business (savings) £ [REDACTED]
  - Community account: £ [REDACTED]
- Lottery grant spend was presented by Lisa, money has been paid in and the bins have been bought

#### **6. Constitution and deeds update**

##### **a. Writing the new constitution**

- **ACTION:** meeting to discuss the new constitution on Sunday 26 January at 9.30am in the village hall for 1 hour

- **ACTION:** Sara to email invite to all VH committee members with attachments to read
- **ACTION:** Sara to rewrite the Chat GPT draft constitution
- **ACTION:** Sara to contact the village hall network <https://community-resource.org.uk/service-funding-advice/#village-halls-advice>

## **7. H&S and building:**

### **a. Raise the Roof renovations progress update**

- Date is still 17 March and on track

### **b. Plastering**

- Mike is preferred contractor after two quote exercise where he was best on value as he included all materials and removal of waste materials
- Committee has approached the parish council for funding for the plastering but the council has responded to ask for further information and more detailed written quote from the contractor to consider at their next PC meeting
- Plastering is booked in for during renovations closure

### **c. Guttering update**

- Jan meeting guttering contractor tomorrow to get updated quote

### **d. EICR update**

- Lisa has met with Dave to go through the quote and has a plain English write up available if anyone wants to read it
- Dave the electrician will check if the main hall lights can be dimmed, but he doubts it
- Has suggested that we install two spots either end of the hall with dimmers so that we have more control for lighting at events like dance for £100 for the parts plus labour
- Lisa will put Mike and Dave in touch to coordinate plastering and electrics works

### **e. Carpet for stage area**

- Jan meeting carpet person for a quote
- Lisa has already got two quotes
- We will circulate quotes or bring to the next meeting

### **f. Large urn**

- There are health concerns about the big urn as it's usually left with water in as it's too hot and heavy to empty immediately after events
- The pump action flasks for hot water are available instead of the urns and will be left in the kitchen for hirers as they are much safer and use less electricity

### **g. Cooker condition**

- **ACTION:** Sara to get a quote the Teme cooker man

## **8. Maintenance issues:**

### **a. Maintenance day**

- Next maintenance day is planned for after the refurb

## **9. Bookings**

- Nothing new to report

## **10. Communications**

### **a. Ripples update**

- Disco details to go in – Lisa will confirm to Max

## **11. Fundraising**

### **a. Raise the Roof Just Giving page**

- No longer active

### **b. Eurolambs foundation**

- Contact is Amir and Sara has his phone number
- Committee want to approach them for outstanding amount after local donors have been confirmed

## **12. Other fundraising**

### **a. 100 board**

- Lisa has made a 100 board that she will give to Tash to put in Cyril Basons

### **b. 80s Disco**

- Hall and DJ are booked for 1<sup>st</sup> March
- BYOB nibbles and glass
- **ACTION:** Lisa applying for the TEN
- 7pm-midnight – everyone to help clean up on the night
- **ACTION:** Lisa doing the promo and tickets
- No food
- £10 per ticket
- **ACTION:** raffle prizes (ask around or bring ex-Christmas)
- **ACTION:** Lisa to send Max the poster for Ripples (due date 19<sup>th</sup> Jan)
- **ACTION:** Max on the case with decorations with a £20 budget

## **13. A.O.B**

- Promise Auction to go on the long list for fundraising ideas – for consideration after the renovations have calmed down

## **14. Date of next meeting**

- Monday 10 February 2025

## **15. Rota for checking after bookings**

- Max doing Friday 17 AM
- Max checking after 4pm on Saturday 8<sup>th</sup> Feb or Sunday 9<sup>th</sup> Feb