

Onibury Village Hall Committee Meeting

Monday 13 January 2025

7pm

IN THE PUB

Minutes

1. Welcome from chair

- Jan welcomed everyone to the meeting

2. Attendance

- Janet (Jan) Giles – Chair
- Lisa Owen – Treasurer
- Sara Pearce – Secretary
- Nastasha Miles
- Caroline Bywater
- Duncan Splisbury – Community Resource

3. Apologies

- Paul/ Harv Holmes
- Lydia Jones
- Maxine Rounds
- Parish Council

4. Approval of minutes

- Approved

5. Constitution and deeds update

- We can include digital methods of holding meetings and making decisions but need to include that in the new constitution
- Every committee member can have a vote under foundation model
- You can have a minimum of three committee members to be quorate for voting
- VH network has ACRE model constitution that is a starter for ten
- There are no legal requirements we need to meet (e.g. minimum numbers of committee or quotes that have to be included)
- We have to make a constitution that suits the community and then abide by that
- The final document has to be submitted to the charity commission
- We need to vote and minute that the new document has been accepted

- Charity Commission will review it and if it's not accepted they will come back with clarifying questions and/ or advice to amend it so that's it's suitable
- Whatever is then held by CC is what the management committee will be held to
- Dissolution clause: best to keep it flexible and say it will be distributed to another local charity in South Shropshire with similar objectives, voted on by the committee.
- We can continue to use the old constitution for things like 100 Club until new one is finalised
- Funds will need to be audited this year because we're over the limit to need to be audited
- **ACTION** Harv ask Nick Kimberly if he does charity account audits

6. Treasurer's report

- As of meeting date:
 - Business (savings) £ [REDACTED]
 - Community account: £ [REDACTED]
- Lottery grant spend:
 - None this month
- Lisa has changed the electric provider to Valda Energy, as agreed by committee What's App on Friday 24 January 2025

7. 80s Disco

- Ticket sales at 75
- Max has ordered decorations and will let us know the spend
- Set up day and time: **ACTION** Sara to have a chat with Max about how she wants to organise decorating and set up
- All hands-on deck for straight after the Disco to clear up
- **ACTION:** Tash bringing some big bins
- **ACTION:** Jan doing a raffle on the night
- **ACTION:** if anyone has any spare raffle prizes around let Jan know but she has quite a few prizes already

8. Communications

- VH closure update for Ripples (deadline 16/2/25)
- A section will be fenced off during village hall closure for renovations 17th March until 31st March 2025
- Notice of the AGM on Monday 31st March 2025 in the pub

9. Closure for renovations – plan

- **ACTION:** Sara update school, pub, PC and church that a section will be fenced off during village hall closure for renovations 17th March until 31st March 2025
- **ACTION:** Jan/ Tash organising the chair recovering mission with Violets
- **ACTION:** Stage area clearing group needed to clear off the stage area on Sunday 9 March at 11am – Volunteers needed
- **ACTION:** Tash bringing the trailer and booking a slot at the tip for emptying

10. Fundraising

a. Just Giving registration as a charity

- Now registered as a charity on Just Giving so people can find us and do fundraiser
- Can also claim gift aid when we're set up for it with HMRC

b. Gift aid registration

- Sent off the paperwork

11. A.O.B

- We need to change the blinds and add them onto the list – quotes needed
- £350 quoted by Mike the plumber to put a radiator in the kitchen
- **DECISION:** everyone present agreed – radiator

12. Date of next meeting

- Monday 31 March 2025 @ 7pm in the pub – AGM
- **ACTION:** Sara to notify agenda/ minutes list that the AGM is on 31/3/25

13. Rota for checking after bookings

- Saturday 15 February – Sara mopping and doing code change
- **ACTION** Jan asking Emily if she can move her usual hours during closure