

Onibury Village Hall Committee Meeting

Monday 19 January 2026

7pm

IN THE PUB

Minutes

1. Welcome from chair

- Jan welcomed everyone to the meeting

2. Attendance

- Janet (Jan) Giles – Chair
- Lisa Owen – Treasurer
- Sara Pearce – Secretary
- Natasha Miles
- Rachael Bollom
- Shirley Jones
- Maxine Rounds
- Lauren Oliver – Parish Council

3. Apologies

- Andy Bevan
- Paul/ Harv Holmes

4. Approval of minutes

- Approved

5. Treasurer's report

- As of meeting date:
 - Business (savings) £ [REDACTED]
 - Community account: £ [REDACTED]

6. Renovation update:

a. Update on kitchen floor

- Eugene coming to put a hole in the floor to better assess situation and discuss a flood wall on 3rd Feb 26
- Sara getting quotes for new kitchens for a potential Severn Trent Community application
- Lisa getting quotes for new lino / Jan to ask carpet man Chris for one too
- We need to get a painting and decorating company for painting the main hall
- **ACTION:** Lauren speaking to a contact to find a decorator for a quote / Jan will contact another
- **ACTION:** Tash asking Hazlins about new fire doors

b. Blinds

- £750 for the new blinds from Ludlow blinds quote in from Max
- Capitol Carpets coming to quote for blinds as a comparator

c. Stage curtain rail

- Lisa has had a quote from a professional stage company for a curtain rail and fitting for £385.00 for the rail and £575.00 for installation
- **ACTION:** Sara looking into a pole and hoop system as a comparator quote

d. Next work party

- TBC – pending quote work finishing

7. Constitution update and next steps

- Ongoing – in with land registry

8. Events

a. AGM date

- Monday 2 March 7pm in the pub

b. Race night

- Friday 5 June proposed date
- Jan is taking the lead and has been testing the AV
- **DECISION:** everyone is happy to buy a race pack for £35-40 for a pack of 8 races.
- Fundraise through selling the races and horses and the totes betting split is 60:40 split (VH takes 40)
- £10 per table including light refreshments of pre-made refreshments

c. March disco

- Date booked 14/3/26
- 90s disco
- DJ is booked
- 7pm-12 noon
- BYOB and nibbles
- £10 per ticket fancy dress optional
- Tickets to be sorted for February meeting
- **ACTION:** Lisa applying for events licence

9. Bookings

a. General checks

-

b. Party clear up

- **DECISION:** one off weekend parties will be charged a £150 damage and additional cleaning costs that will be applied on a booking-by-booking basis
- **ACTION:** sara to check terms and conditions to say there may be a discretionary charge
- This will be separate to the optional cleaning fee and people will still

10. Communications

a. Ripples update

- Deadline 25th January for disco promo, AGM meeting notice and add in the new circuits classes
- **ACTION:** Max putting update in Ripples

11. Fundraising

- Disco and race night
- Severn Trent Water funding application
- Arnold Clark application

- Choir and carols evening in the winter with Ludlow Men's Choir

12. Hire rates

- Lisa presented the hire rates and costs for the year and recommended that the hire fees are increased
- Standard hire fee to be raised to £12.50/ £17.50 for businesses

13. A.O.B

- DECISION: Lisa moving to Rapid Fire Extinguishers from Chubb as the price is significantly cheaper.

ACTION: Jan will take on the heating programming on a Monday

ACTION: Burn patch is needed for First Aid Kit

14. Date of next meeting

- 2nd March – normal meeting

15. Rota for checking after bookings

- Sara doing checks on a Wednesday/ Thursday during term times
- Friday 23 after 10.10 check – Max
- Saturday 24 before 1pm – Lisa
- Saturday 7 Feb – CLEAN at 4pm before rugby Tash, Rachel and Shirley
- Monday 16 Feb – Emily not here Shirley and Rachel cleaning (remember the wet floor signs out) 3pm
- Sunday 22 Feb – Jan check
- Sunday 1 March – Max check in morning

Emily holiday cover:

- Monday 18 May – Sara and Max
- Monday 25 May – Shirley might possibly be able to do it – TBC and Andy may be able to help